



Women's Development Officer

About the business

Tauranga City Basketball is one of New Zealand's most exciting and successful basketball Associations. With continued growth year on year, there are now over 4,500 people playing basketball in the region. With this growth, we have now developed an opening to deliver our Women's Development programme.

About the Contract

The position for our Women's Development programme provides a rare opportunity for an energetic and enterprising person to enter into the field of Sports Management. Reporting to the General Manager, you will be responsible for a variety of taskings including:

- **Coaching** – be able to improve the basic skill level, knowledge, and fitness by participants of all ages and abilities especially at primary, intermediate and high school levels.
- **Recruitment** – be able to increase the number of female players and coaches involved in Tauranga City Basketball programmes, utilising the BBNZ "Girls got Game" programme.
- **Communications** – Promote basketball and Tauranga City Basketball activities via Facebook, Instagram, the TCBA website, and other platforms.
- **Development Program** – assisting the Director of Development with the Navigators programme.
- **Rep Program** – coaching within and supporting the representative programme.

This contract is for a part time (approximately 20 to 25 hours per week), fixed term starting on 16 March and finishing on 14 December. This is due to targeted funding for this contract. The person contracted in this position will be required to be available at the 'highest traffic' times i.e. the hours will include regular evening and weekend work.

Skills and experience

The appointee will ideally have experience in coaching, playing basketball to an elite level and/or sports management and will be able to clearly demonstrate the following skills and attributes:

Person Profile:

- Well-developed organisational abilities
- Excellent written and oral communication skills
- Ability to demonstrate initiative, flexibility and common sense
- Capacity to work well under pressure and meet tight deadlines
- A strong commitment to delivering excellent customer service
- At key times, be prepared to work the flexible hours required by the sports industry
- Strong people skills and an ability to work effectively in a small team environment
- Time management and prioritising skills
- A keen eye for detail with a high degree of accuracy
- Demonstrated ability in a range of IT applications, including intermediate skills in Microsoft Office.
- Ability to deliver high energy, fun coaching sessions

If you have the requisite skills and experience then please email Mark Rogers, Tauranga City Basketball Association at gm@taurangacitybasketball.co.nz to receive more information and an application form.

Applications close: Wednesday 19 February at 5pm.