

# THE ROLE OF THE COACH

- Be yourself. Don't mould yourself on another coach's style. You can take ideas from another coach, but you must have your own philosophies and personality.
- You represent authority, not as a dictator but as a strong figure prepared to make decisions and give direction.
- Discipline is essential, but do not overdo it.
- Enthusiasm, planning and consistency are the main attributes of a coach.

## Job Description

- Set meetings time to meet manager and assistant coaches, give them detailed role definitions.
- Be prepared for all practices / games – have practice plans and game plans. Have a master plan that sets goals for the team's season.
- Obtain a good knowledge of the game, always be willing to learn.
- Ensure that all parents/players have your contact details.
- Be prepared to listen to and 'manage' parents and player's expectations.
- Obtain a basic understanding of sport injuries.
- Additional fixtures, (playing in additional tournaments) cannot be arranged without prior approval of the Director of Development.

## **Practice Time**

- Have practice plan prepared, and deliver well organized training sessions.
- Never accept a sloppy or casual approach in any training sessions – the same attitude will come out in the game situation.
- Attend **ALL** practices.
- Ensure first aid kit is available at all practices sessions.
- Ensure that the manager or another responsible adult will be with you at practice.
- Ensure to the best of ability that training environment is safe.

## **Tournament Time**

- Have a good knowledge of the tournament rules.
- Encourage players, parents and supporters to adhere to the fairplay charter.
- Check that the manager has filled out the score sheet correctly.
- Ensure that the manager / assistant know what their duties are during games ie: foul count.
- Hold individual meetings with players to set individual goals
- Hold team meetings to discuss game plan prior to each game.

## **Game Time**

- Coach to the best of your ability.
- Respect the judgment and interpretation of the officials.
- Ensure to the best of ability that playing environment is safe.

## **Post Game**

- Ensure team shakes hands with the opposition.
- Ensure that captains/ or appointed players thank scorebench and referees.
- Thank the scorebench and referees yourself.
- Shake the hand of the opposing team's coach.
- Debrief team on performance, key aspects of learning to take into next game.
- Ensure team knows schedule of what is happening next.

## **Discipline**

- The coach in association with the manager should uphold discipline.
- Try and create a healthy culture within the team, one that represents Tauranga City Basketball in a positive light.

## **Administration**

- Communicate results and incidents of excellence, fair play or humor to Director of Development.
- Complete Coaching Report, no later than two weeks post tournament. Template to be found in TCBA Coaches Folder.

## **Financial**

- The managers job to keep all financial matters in order.

### **Limitations**

- Please be aware that any purchases or hireage of facilities, which has not been approved by TCBA may be deemed a personal cost which will fall back on the staff member who has purchased / hired.

### **Code of Ethics**

- Treat all players and opponents with respect
- Inspire a love of Basketball and a desire to compete fairly
- Discipline those on team who display unsporting behavior
- Remember that the association sporting arena is like a classroom, with moral and legislative obligations required of the coach at all times.

### **Code of Conduct**

- Coaches must run trials in accordance with Tauranga City Basketball Representative trials policies and procedures.
- Coaching staff and management must not consume alcohol, smoke or use inappropriate language in the presence of players.
- Support the Manager by both word and action.
- Observe and monitor player behavior in relation to Player Agreements.
- Support all members of the Team Management by both word and action.
- Dress in a manner, which reflects well on yourself and Tauranga City Basketball.
- Make every effort not to place yourself in a compromising situation with team members.
- Respect the TCBA no recruitment policy. Representative Coaches must not attempt to recruit representative players to any school or club team they are coaching.
- In the case of parent complaints/ issues, the Team Manager and Coach will discuss the issue before handling the situation with utmost diplomacy. Should such an issue be considered serious, the Director of Development should be called on to assist.
- In the case of player complaints/comments or inappropriate behavior, the Team Manager and Coach will discuss the issue before handling the situation with utmost diplomacy. Should such an issue be considered serious, the Director of Development should be called on to assist.

### **Most Important**

- Never be afraid to ask for advice from other coaches, the Director of Development or the Coach Force Officer.
- Enjoy the experience.

### **Final Thoughts**

The Job Description does not include everything that a coach may do, such as team talks, write up playbooks, or organise pre-tournament games. Rather it is an overview of what at a minimum would be expected from a Tauranga City Basketball Representative Coach.

There will be bumps along the road, however as long as the coach, assistant coach and the manager support one another, and work well as a team within a team they can overcome the unexpected together.

This job description is viewed as a living document, it is expected that ongoing revision and change will take place regularly as systems are refined. If you can think of any additional points that should be made to make the next coaches' job easier, please do not hesitate to contact me.

Good luck and really do enjoy the experience.

Best wishes

Rachel Gwerder  
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